

Vancouver Island Vipassana Association

Trust Meeting April 21st, 2014

Trust Members Present

Harry Mensink
Robert Baker
Hope Funk
Doug Cooper
Arnis Dambergs

Trustee Regrets

Ken Sommerville
Keith Tetlow

Teachers, AT's Present

Evie Chauncey
Daniel Gomez,
Steve Armstrong

Friends of Trust

Deb Harding, Kyle
Althaus

The meeting immediately followed a 1 hour meditation

Quorum: 5 of 7 trust members in attendance

3. **Announcements:** Carl Wolford and Linda Armstrong have moved to "Friends of Trust"
4. **E-mail decisions made between meetings** - none
5. **Corrections and approval of past minutes:** Approved
6. **Review of task minutes from previous meeting** – Complete

COMMITTEE	COORDINATOR	MEMBERS	A.T. ADVISOR
Operations	Steve	Arnis, Harry	Daniel
Outreach	Robert	Doug	Evie
Design	Evie	Evie, John, Steve, Keith	Jenny
Finance	Hope		Evie
Website	Robert	Selina	Jenny
3-Day Committee	Evie	Harry, Keith, Hope, Steve, Robert, Daniel, Deb	Evie

7. **AT/Executive:** nothing to report

COMMITTEE REPORTS, DISCUSSIONS AND NEW BUSINESS

Pump house report

The interior walls and ceiling were insulated with R22, poly'd, drywalled, taped, mudded, sanded, and painted. A laminate floor was installed and the window was trimmed out. The door still needs to be trimmed and baseboard installed after the cabinets are put in. A lever door knob was installed.

On Friday, April 11, BC Aquifer installed a pressure tank and the appropriate fittings and pressure switch. I asked them to send the bill to Hope.

We will purchase 2-250 gallon plastic food grade water tanks. One will sit on the ground by the pumphouse, the other on the back of the truck. It will feed into the one on the ground. If need be, the truck will drive into Lake Cowichan and fill up again at Kyles.

When we are ready to hold the course or courses (if single gender) BC Aquifer will rent us a pump for \$50 per course (as opposed to buying one for \$8-900. This will be connected to the tank on the ground at the source end, and to the pressure tank via a garden hose at the supply end. That will complete the temporary water system.

What's left? The interior plumbing from the pressure tank to the demand HW heater, to the sink and dishwasher; the exterior removeable plumbing to the shower(s) and toothbrushing sinks around the back. Then the cabinets, upper and lower, and the countertops. Shower enclosure(s) and toothbrushing station. Full width shelf above the window and door.

Total cost remaining: \$1000 labour (6 days, 3 for plumbing, 3 for cabinetry), \$300 for plumbing, \$300-\$1200 for cabinetry (depending on availability of good used buys or new), \$200 for showers and toothbrushing station, \$300? BC Aquifer bill. So about \$2100-\$3000.

The lever set, 2 fridges, stove, hood vent have all been donated. A dishwasher will be loaned. It will make a difference if single gender courses are planned. This will determine whether one or two showers will need to be built. If only one shower is built, the other side deck can be used for the one or two extra fridges that will be available and if we go by the Spruston experience, fridge space will be important.

We will need to dig a pit for the waste water. Maybe get Bob Simpson to dig a 4X4 hole and fill it with drain rock.

Operations report

- Kyle mentioned that Carl suggested raising the building and replacing the footings. Steve will look into taking care of this project.
- Steve – discussed idea of purchasing a container (8ft x 8ft x 40ft) to have on site for safe storage. We can have supplies here on site, tools, makes it easier to access items needed for course's...More discussion is needed.
- Well water at this time can not be used as potable water, needs to be tested.
- Recommend using city or treated water for now. Options were discussed regarding hauling and storing the water.
- Road discussion - No road upgrading required at this time.
- Arnie suggest selling the left over well rings. Kyle will put the word out.
- Arnie will register the dug well through the Provincial Ministry of Environment

APRIL 21, 2014 VIVA TREASURER'S FINANCIAL REPORT

VanCity Balances – April 15, 2014

- Membership shares 66.24
- Community Service Account 00001/2 62,197.59
 - **Current Bank Total** **\$62,263.83**

2014 Year to Date Revenue (April 15, 2014)

- Total Dana \$11,075.00
(Day Sitting/Between Course/Monthly/Extraordinary)

Upcoming Expenses (approx)

- Property Taxes \$4200
- Accountant Fees \$550
- Pumphouse pressure tank \$1550

Project Expenditures 2013

GST Appeal	1,656.51
Hydro	105.51
Pump House	1,717.00
Website	354.86
Well	6,208.76
Nanaimo 10-Day	<u>13,526.70</u>
Totals	23,569.34

Current Monthly Dana Totals

# of Old Students	Total Monthly Dana
7 Visa	320.00
21 Auto debit	830.00
2 Canada Helps	30.00
30 Students	\$1,180.00

Website report

- Renewed our support package with our web designer, Patrick, for 2014, and made changes to the Navigation menu on the Old Student pages and the Local Sittings page.
- Selina will be in contact with Steve after this meeting to take over the work Steve was involved with regarding the web site. For example she will now be posting the trust meeting minutes.
- Post Card – Evie and Robert met to discuss changes to the existing post card. Jennifer Armstrong will be asked if she can make these changes.
- Dhamma Modana poster will be sent to the Vancouver Dhamma H If approved by the Vancouver Dhamma Hall

Outreach report

- Our current location for weekly group sits will end at the end of May, there is not any new location decided upon as of yet
- Facebook - Not much activity at this time, the next posting will include info regarding this trust meeting.

Three-day committee report

- A proposal has been put forth to offer a men's course from August 1st to 4th and then the women's course from August 7th to 10th.
- New members have been added to this committee. The first meeting to begin planning will be May 9th.
- It has been suggested by Daniele that we do not use the surface well for the 3-day course as an option for providing water for simplicity sake.

Truck report

- Harry starts the truck on occasion and takes care of upkeep. We will look into insuring the truck for a 6 month period perhaps in May.

Drop box demonstration – Evie and Kyle provided an extensive overview and demonstration on how drop box works and the contents currently stored there.

8. PROPOSALS

1. To accept the offer from an old student willing to spend up to \$10,000.00 to drill another well.
2. The 3-day committee would like to proceed with plans to offer two 3-day single gender courses

9. DECISIONS OF THE TRUST

Approval was given by the trust for both proposals

10. TASK LIST

- **Arnis**
 - Register the dug well with the provincial government
 - Clean up water file in Dropbox
- **Robert**
 - Remove August 9th Day Sitting from website
 - Ask Don re set up for May Day Sitting
- **Evie**
 - Kim Riffard re chair donation
 - Email Greg's pumphouse report to Steve
 - Email well witcher map to Trust
 - Send Dhamma Modana poster to Trust
- **Hope**
 - Send Financial Report to Robert
 - Send May Day Sitting notice to Announce
 - Update Trust membership list
- **Kyle**
 - Put word out re 2 concrete well rings for sale – approx \$100/ea
- **Doug C**
 - Make occasional posts to Facebook re VIVA activities
- **Steve**
 - Send Doug image of the dhamma hall

11. Review New Tasks

12. Evaluation of Meeting

13. Future Meeting: Sunday June 8, 2014

14. Meditation (3 minutes)