

Vancouver Island Vipassana Association

Trust Meeting

Date: Sunday June 7th, 2015 **Location:** Dhamma Modana

The meeting immediately followed a one hour meditation session.

Meeting Time: 11 am.

Attendees:

Facilitator: Robert Baker **Secretary:** Kim Weaver

Speakers' List: None **Timekeeper:** None

Task List: Kim Weaver

Trust Members Present	Trustee Regrets	AT's Present	Friends of Trust	Trust Members Attending Remotely
Robert Baker Rob Weaver Kim Weaver Doug Cooper Carsten Hunter Harry Mensink	Hope Funk	Steven Armstrong	None	None

Quorum: 6 of 7 of trust members in attendance

COMMITTEE	COORDINATOR	MEMBERS	A.T. ADVISOR
Operations	Steven	Arnis, Harry, Deb, Carl, Carsten, Kyle, Daniel, Don, Doug C & Doug C	Daniel
Outreach	Rob W	Harry, Doug, Robert	Steven
Finance	Hope		Evie
Website	Robert	Jim	Selina
Water	Carsten	Kyle, Carl, Arnis, Bill	Steven

COMMITTEE	COORDINATOR	MEMBERS	A.T. ADVISOR
Registration	Jim Swift	Judy	Daniel
3-Day Committee	Steven	Harry, Evie, Keith, Robert, Don, Kim, Deb, Hope, Jamie, Rob W.	Steven
Children's Committee	Elyena & Greg	Kim	Elyena & Greg
Landscaping Committee	Rob W	Don, Doug Cooper	Steven

Opening Formalities

- Round of introductions/Attendance
 - Review the agenda, add any needed items & prioritize – Completed.
 - Set time for meeting & agenda items (more informal process today)
 - Read trust meeting guidelines – completed.
1. **Announcements:** Jamie Parker – stepping down from Trust, will remain as Friend of Trust
 2. **Corrections and approval of past minutes:** Completed
 3. **Last Meeting's Tasks:**
 - Doug Child – find name of Bridge installers for Drop Box. (ongoing)
 - Deb – look for local suppliers of roofing materials. (ongoing)
 4. **E-mail decisions made between meetings:** None.
 5. **AT Report** – Steven spoke about AT meeting he attended in California. Discussions centering on continuity of the teaching, center developments in North and South America as well as some technical and audio video presentations for registration and the like.
 6. **Lunch – 12:10 pm. Reconvened at 1:00. Three minute meditation.**
 7. **Committee Reports:** (Some of the following reports can viewed as attachments, as noted)

Outreach/Inreach – Robert – Rob W has been answering email questions sent to info@modana. He sat in on a Trust meeting at Dhamma Kunja and they have the same challenges around outreach. Dhamma Kunja has created a video that they are sending out with posters to other centres, but they have a bigger budget for Outreach. Rob will give postcards to Steven and Doug for distribution.

Water – Carsten – Evie has contacted both Doran and Sons in Cobble Hill, and Independent pumps in Shawnigan Lake May 27, June 26, and July 9. They have been very busy, but she will keep trying. Steven stated we presently have 1 gallon per minute, and with a 3 day pump

test it may increase the flow. If we develop the small well at the top it is money well spent. For our immediate needs and for the near future, 1 gallon per minute is sufficient. For longer range goal, Carsten will continue to explore ideas and costs to bring water up from lower well. Doug asked about the difference in costs, and Carsten stated it would be much cheaper to develop the upper well, as power supply is close and kitchen is much closer as well. Robert asked when we'll have a clear idea on which idea we should pursue, and Carsten said the Pump Test would be the next step. Task to Carsten to check with Evie regarding a pump test. If the water flow is sufficient, there will be a chemical test and possible filtration system to be installed.

Finance Report – Hope – Report attached.

Web Site – Steven – None today.

Landscape Committee – Will be meeting to discuss path's leading out from the Dhamma hall. Idea is to use rocks to outline the pathway and fill with wood chips. Path will connect Dhamma hall with tenting site and kitchen site, and possibly the outhouses. Wood chips will need to be spread around the tent sites as well. Rob asked about rain barrels, and this will be something to be considered at a later date.

Children's Committee – Kim – Kim read email from Elyena regarding tasks to prepare for the Children's course. Kim to email Becca Shears and Josh Bowie regarding arrangements.

3 Day Course Committee – Only 1 man registered, and 1 FT and 1 PT server. Robert suggested an announcement could go into the province-wide newsletter that will reach old students in BC. Steven – women's course has 17 applicants and 3 servers.

Discussion: Do we cancel the course at this time? Discussion around when to cancel – what is the threshold? Is our time better served preparing for the Women's course? Proposal made to cancel the men's course, and focus on the prepping for the women's course. Doug spoke against the proposal – stating it's not only one person sitting, it's the servers as well, and he generally doesn't like to cancel a course. Steven said he would be willing to conduct the course, and he doesn't like to cancel courses either. Robert reiterated we would have less time to work on projects.

After further discussion, the men's course will continue despite low registration to maintain the continuity of holding courses at Dhamma Modana.

Trailer – Steven said we could possibly expand the search to include 5th Wheels, and he is going to look at a 22' trailer in Duncan later this date, priced at \$2200.

Operations Report – Steven – (report attached).

6. DISCUSSIONS AND NEW BUSINESS - None.

7. DECISIONS OF THE TRUST – None.

8. TASK LIST

- * Robert – remove Jamie Parker from Trust listserve, move to Friends of Trust listserve.
- * Robert – invite Bill Simoes to become Friend of the Trust, and add to listserve.
- * Robert – to add Robert & Edith to Friends of the Trust Listserve.
- * Robert – send Steven a list of people on the Friends of the Trust Listserve.
- * Carsten – check with Evie to see if pump test for well is scheduled.
- * Robert – send Gord's email contact information to Carsten and Steven.
- * Kim to email Elyana's email to Becca and Josh Bowie, discuss Children's Course prep.
- * Rob to send an email to trust/friends list serve to ask who is heading down to Kunja to take postcard board with them next trip.
- * Robert – drop off one postcard box to Bob & Jenny.
- * Harry – contact wood chip delivery to request more wood chips.
- * Kim - contact Deb and send an email to Trust regarding food planning for 3 day courses.

9. Review New Tasks – completed.

11. Evaluation of Meeting: Completed

12. Future Meeting: Next Trust meeting Sunday, July 19 –9:45, meeting at 11 am.

13. Meditation (3 minutes)

Meeting adjourned at 2:45 pm.

Metta.

Operations Committee Report from Steven Armstrong (emailed):

Here's a basic list of jobs that will be completed before the 3 Day/children's courses:

- Sun shades for Dhamma Hall
- insulate rear wall (on the outside) of Dhamma Hall
- window shutters for rear windows on Dhamma Hall
- paint all the above
- purchase new extension cords

- set up AT accommodation (tent + sunshade, or trailer, or RV)
- purchase shade tents for front of Dhamma Hall, Servers eating area, over AT tent (if necessary to be discussed)

- re-apply wood chips to tent sites and general walking paths around dinning/shower area
- have a load of gravel delivered to level dinning/food prep area

- build full footings for dinning tents/ then level
- build walls on several sides of Dinning tents

- set up server eating tent

- build new gong hanging station in a more central area
- straighten and hang gate

- finish building two new outhouses/paint
- locate and dig holes and place outhouses
- build railing for existing female outhouse

- finish building two porches and roofs
- install sinks and cupboards to the rear of the pump house (discuss with Steven)

- build roof coverings for two shower stalls (transparent roofing please)
- build hinged wood doors for showers
- paint wood areas of showers

- Set up bear fence
- set up boundary line for walking area outside the bear fence
- build and set up two sign stands for our "no trespassing" signs at the two property access points.
- build some nicer boards for the on site instructions for parking and Day 0 activities.

Ok, so I think this list should be pretty doable over the first three weeks of June for a group of handy and hardy volunteers. But of course folks are welcome to start early as long as they let us know what job/s they're interested in undertaking. I have a general idea of designs for most of the jobs, but of course they are open for improvement.

Before passing the job list on, I think we should plan out the work periods in advance so we have someone who can oversee the work onsite. I don't mean everyone needs to be overseen, but

volunteers who aren't familiar with the site would need to have an experienced person to help them out.

I'm open for suggestions on how to do this.

I'll be back in June and plan on being at the center much of the time until the site is ready for the course. Perhaps if any people on the Operations Committee are interested in one of these jobs, they might liaise with others not on the list they think might be interested.

VIVA TREASURER'S FINANCIAL REPORT

June 7, 2015

VanCity Balances (June 5, 2015)

Membership shares 68.55

Community Service Accounts 1 & 2 61,045.59

Current Bank Total \$61,114.14

Year to Date Revenue (June 5, 2015)

All Dana \$14,194.00

(Day Sitting/Between Course/Monthly)

Major Expenses since April 26, 2015 Trust Meeting

Tent for 3-Day AT 403.19

Red Williams, well bailing 944.48

Property Taxes 2015 4,598.24

Monthly Dana Totals as at April 26, 2015 (previous Trust meeting)

# of Old Students	Total Monthly Dana
8 Visa	435.00
23 Auto Debit	925.00

2 Canada Helps	258.00
33 Students	\$1,618.00

Current Monthly Dana Totals as at June 5, 2015

# of Old Students	Total Monthly Dana
9 Visa	485.00
23 Auto Debit	1005.00
2 Canada Helps	258.00
34 Students	\$1,728.00