

# **Vancouver Island Vipassana Association Trust Meeting**

**August, 06, 2007**

80 High St. Victoria BC

## **Annual General Meeting**

### **NOTICE OF CONVOCAATION**

At an annual meeting of the members of  
The VANCOUVER ISLAND VIPASSANA ASSOCIATION

TAKE NOTICE that the Annual Meeting of the Vancouver Island Vipassana Association will be at the address of 80 High St, Victoria, B.C. (British Columbia), on the 6th of August, Two Thousand and Seven (2007) at 7:00 pm for the following matters:

- 1) To elect trustees;
- 2) To examine and approve all the acts performed by the trustees;
- 3) To examine all business that may be submitted to the Assembly.

This notice is given by order of the Board of Trustees.

Given at Victoria (British Columbia), this day of 6 July 2007.

### **ANNUAL MEETING OF MEMBERS**

MINUTES OF AN ANNUAL MEETING OF THE MEMBERS OF  
THE VANCOUVER ISLAND VIPASSANA ASSOCIATION

80 High St, Victoria, B.C. (British Columbia), on the 6th of August, Two Thousand and Seven (2007)

#### **PRESENT**

Sufficient numbers of the members forming a quorum being present, the president declares the meeting validly constituted.

PRESIDENT AND SECRETARY OF THE MEETING will act respectively as president and secretary of the meeting.

IT IS UNANIMOUSLY RESOLVED to approve the minutes of the last general meeting of the members of the Society.

#### **FINANCIAL REPORT**

It is unanimously resolved to approve the financial report for the fiscal year ending December 31, 2006.

#### **ELECTION OF TRUSTEES**

It is unanimously resolved to appoint as trustees the following persons Carl Wolford (President), Steven Armstrong (Secretary), Hope Funk, Robert Baker, Doug Cooper.

#### **RATIFICATION OF THE ADMINISTRATION OF THE TRUSTEES**

It is unanimously resolved to confirm and ratify all the deeds and decisions made or taken by the trustees since the previous annual general meeting.

And the assembly is closed.

FINANCIAL REPORT AND THE INTERNAL AUDIT for 2006 were presented.

**Resolutions:** Financial report for 2006 was accepted. Auditor for 2006 was appointed: Norgaard Neale Camden.

---

Steven Armstrong, Secretary

---

## Vancouver Island Vipassana Association Trust Meeting

### 1. Meditation (3 minutes)

### 2. Introductions

- round of introductions
- attendance – (trust members) – Robert Baker, Doug Cooper, Steve Armstrong; (ATs) Jenny Jeffs, Evie Chauncey; (Friends) – Harry Mensink; Apologies – Hope Funk
- review the agenda, add any needed items & prioritize
- set time for meeting & agenda items
- read Trust meeting guidelines

### 3. Announcements – Dianna has stepped down until she returns in September 07

### 4. Corrections & Approval of past minutes

- (June 18 07) minutes-accepted as written
- Review task list from last Trust Meeting

### Committee Reports:

#### 5. Email decisions – see financial report

#### 6. AT/Executive Committee Report – no report

#### 7&8. Rezoning and Subdivision Committee- Jenny -

- At the last meeting we decided to put the 4 acre lot up for sale once the the building envelope is defined and the well drilled.. We do have a sense of where the well will go, but we would be best to wait for the building envelope drawings. The survey drawings for this may be done by the end of August, so the well has been scheduled to be drilled mid September.
- 
- For the four acre subdivision we need development permit approval which could take six months. Ted Burns has supplied an RAR, and it has been accepted. We are waiting for the site profile from Doug Wittich. He will be doing the cleanup job around mid August. Once we have the site profile we can apply for the development permit.
- Also for the subdivision application we need to provide access to lands beyond. Bill has put forth a proposal that this could be provided via a land swap with the neighbouring timber company property owner (Hancock), in which case we wouldn't need to provide an access easement ourselves.

- 
- 

## **9. Community Relations Committee- Robert supply report –**

- The rezoning application notice was posted bi-weekly in the Lake Cowichan Gazette and the Duncan Citizen newspapers.
- Wednesday August 8/07 will be the fourth and final reading for the rezoning. Jenny and Harry will be in attendance.

## **10. Outreach - no report**

## **11. Finance Committee Report – Evie – see attached**

## **12. Shawnigan Lake Course Committee – no report**

## **Discussions & New Business:**

### **-Next steps after rezoning –**

**-Bill will contact the neighbour about a land swap with block 555.**

### **-Charitable status -**

**-we interviewed two lawyers ( a third was unable to take our case), and decided to hire Margaret Mason in Vancouver. We prepared three written draft rebuttalss - Health, Religion, Education. These were then passed onto the lawyer.**

**-Outreach – cancel the Sunday group sit at Silver threads.**

## **13. Decisions of the Trust**

- To continue with the subscription to the Lake Cowichan Gazette.
- Cancel the Sunday group sit at Silver Threads.
- Hold the October or November Trust meeting at the Day sit location, and invite all people on the Vancouver Island OS data base.

- After the rezoning application has been passed, Bill Simoes has been authorized to discuss a land swap with the owners of block 555.

## **14. Review task list -**

## **15. Evaluation of Meeting -**

## **16. Future meeting dates - Wed Sept 4/07**

## **17. Meditation (3 min)**

## **AUGUST 2007 VIVA FINANCIAL REPORT**

### **Balances**

VanCity

- Community Service Account 001, July 30, 2007: \$1,197.10

- 12 Month Term 001 65,000.00
- Membership Shares 50.52

### **Loans – Forgivable**

- VF July 25/06 \$769,577.22
- VF Nov 1/06 \$ 11,322.81
- VF Dec 30/06 \$ 11,000.00
- VF Mar 26/07 \$109,090.00
- VF Jun 26/07 450.00

### **Tasks completed since last meeting , June 18, 2007**

- Invoices approved and paid as received:
  - Norgaard Neale Camden, CA for financial services to Dec 31/06
  - Ted Burns, Riparian assessment Block 401
  - Outreach travel/office costs
  - Day Sitting supplies
  - Bookkeeping services
- Received notice from the Charities Branch that our application for charitable status has been turned down. Currently gathering information from other centres re their applications and seeking legal advice re an appeal, which must be made within 90 days from the latter part of June, when the notice was sent. Approval given for expenditure of up to \$10,000 to hire Margaret Mason, Lawyer to take our Charities Branch appeal forward.
- Approval given for an additional expenditure of \$5,000, if needed, for legal survey work by Kenyon-Wilson.
- Applied for and received 'deposit only' debit card for VIVA bank account to allow VIVA treasurer to use any credit union bank machine to make deposits.
- Receipts and invoices for June and July 07 as well as 2006 year-end financial statements prepared by Norgaard Neale Cambden delivered to bookkeeper.