VANCOUVER ISLAND VIPASSANA ASSOCIATION TRUST MEETING

ANNUAL GENERAL MEETING of the members of The VANCOUVER ISLAND VIPASSANA ASSOCIATION

1. **To Elect Trustees**
2. **To examine and approve all the acts performed by the trustees;**
3. **To examine all business that may be submitted to the Assembly**
4. **To appoint auditor for 2011**

Date: July 7th, 2011 Location: Dhamma Modana
Meeting Time: 11:30 – 4:00 pm Group Sitting: 10:30 – 11:30

1. **Meditation – 3 minutes**
2. **Opening Formalities**

- Round of introductions
- Attendance
- Review Agenda

Robert read the formal minutes of the Annual Meeting of Members.

ANNUAL MEETING OF MEMBERS
MINUTES OF AN ANNUAL MEETING OF THE MEMBERS OF
VANCOUVER ISLAND VIPASSANA ASSOCIATION

8293 Youbou Road (British Columbia), on the 17th of July, Two Thousand and Eleven (2011) at 10:30 am
PRESENT
Sufficient numbers of the members forming a quorum being present, the president declares the meeting validly constituted.
PRESIDENT AND SECRETARY OF THE MEETING will act respectively as president and secretary of the meeting.
IT IS UNANIMOUSLY RESOLVED to approve the minutes of the last general meeting of the members of the Society.
FINANCIAL REPORT
It is unanimously resolved to approve the financial report for the fiscal year ending December 31, 2010.
Auditor for 2011 was appointed: Norgaard, Neale Camden.
ELECTION OF TRUSTEES
It is unanimously resolved to appoint as trustees the following persons: Linda Armstrong; Steven Armstrong; Robert Baker (Secretary); Hope Funk (Treasurer); Harry Mensink (President); Doug Cooper; Doug Child; Ken Sommerville; Carl Wolford;
RATIFICATION OF THE ADMINISTRATION OF THE TRUSTEES
It is unanimously resolved to confirm and ratify all the deeds and decisions made or taken by the trustees since the previous annual general meeting.

Facilitator: Harry Mensink Secretary: Robert Baker Speakers List: Evie Chauncey
Timekeeper: Steve Armstrong Task List: Linda Armstrong

Trust Members Present: Doug Child, Carl Wolford, Linda Armstrong, Steve Armstrong, Harry Mensink, Robert Baker.
Trustee Regrets: Doug Cooper, Hope Funk, Ken Sommerville

ATs Present: Bob Jeffs, Jenny Jeffs, Evie Chauncey

Friends of the Trust present: Becca Shears, Kyle Shears and John Waters

Trust Members or Friends of Trust attending remotely: none

Quorum: 6 of 9 members in attendance

3. Announcements:

Evelyn Joy Chauncey is authorized to sign legal documents re application for a Timber Mark on behalf of the Vancouver Island Vipassana Association.

4. E-mail decisions made between meetings:

Decision 1:

In order to facilitate payment of future expenses as and when they arise, Bob requests the trust to approve general disbursement of all funds donated/earmarked for the **purpose of financing Paul and Susan Fleischmann's outreach tour** - if they are being used for the purpose for which they were donated. Please note that these funds will only come from the account set up for this purpose and not from general dana. **Approved.**

Decision 2:

The estimate is $8,980 for **the well** . This is not a fixed price. It totally depends on what they hit. He is estimating this on the well we drilled across the street, and other wells in the area. So this is the best guess. **Approved.**

Decision 3

At the February 2011 meeting, we approved the following:**(Riparian Report)** Approval for $500 plus $250 =$750 total for Riparian flagging (1 day for Steve Voller - $500 and SPEA assessment for modifying riparian zone for fire protection -$250.)
. Here is the actual cost plus the HST, which totals 1780.80.

$1,590.00
$190.80
$1,780.80

So I am looking for approval for 1,030.80 for the balance of his bill. **Approved**

5. Corrections and approval of past minutes: Approved

1. **Review of task minutes -see below in current task minutes.**

Committee Reports

Operations: Recent projects completed:

- Ceiling insulated, installed and painted
- Two shelving units were completed
- A set of curtains/drapes were sewn for all windows.
- Curtains have been hung over a couple of the windows for the time being
- A new location was chosen for the men's outhouse, should the placement of the well require it to be moved

Ongoing projects:

- Ceiling needs to be caulked and painted (final coat)
- Trim around windows needs to be stained (dark to hide printing), or painted (light to go with white walls.
- Shelving needs to be painted in either "sided" with door skin or hung with curtains on sides and front
- Curtains need to be re-hung with dowels to keep them from sagging.
- Louvered covers for the vents on either end of the Hall need to be installed
- Little firewood "sheds" built to store firewood
- All the waste material under the Hall should be gathered and taken to the dump
- A list of all usable materials (including wood, screws, nails and tools), should be created and posted online so people planning jobs know what we have on hand.

Outreach: Paul Fleishman Event:
www.events.dhamma.org

Design Committee Report:

Design meeting July 5, 2011

Present: Jenny Jeffs, Evie Chauncey, Michael Gelber, John Waters, Steve Armstrong

Continued discussion of phase 2 from June 20 meeting :

- Originally, we decided that phase 2 would be for 150 people. We are now reconsidering doing this for 120 people. It would mean 100 students, and 10 servers, allowing for 7 of either gender. That's 7 the women's side and 7 on the men's side because the gender split can

vary course to course for servers, so include 14 beds for servers, let's make it 8 and 8 to round it to 120 and 4 ATs, so approximately 120 people.

- We looked at the Dining Hall /meditation complex, and by increasing the size 3' forward, the Meditation Hall would work for phase 1 and phase 2. That would mean that we would not build the actual Meditation Hall until phase 3.
- Also, we might not need both an A and B dorm in phase 3, if we reduce the numbers. It would make more sense to eliminate the A dorm, and only build the B dorm.
- Phase 3 would have a female dorm with 20 beds and a male dorm with 17 beds. If we want to stick with 40% singles with ensuite, 40% singles w shared bath, and 20% shared, then this dorm would be a mix of A&B types. By the time we do Phase 3 we might be fine to increase the percentage of ensuite and just make it a B dorm?? We would then make the original quad rooms back into singles.

Jenny had redrawn the dining room layout, so that it would accommodate more students in phase 2, going from 54 to 63 students.

Jenny separated the AT residence at the end of the A dorm by a breezeway. The mechanical room and laundry would be adjacent to the AT room. Everybody agreed this was a good idea.

Jenny will add a wide veranda around the dormitories. We talked about linking them on the ends.

We looked at the accommodation layout, and decided in the A dorm that we would take out the middle quad room to be a lounge when we reach phase 3. This would give an alcove for students to sit in.

We developed a list of questions to ask Evan:

1. In the dining room, what is the increase in price for a 10 foot, 12 foot high, 14 foot height walls?
2. In the dining room, what would the price be for an 8 foot overhang?
3. In the dining room, how much would it cost to extend the building by 3 feet, 5 feet, 10 feet?
4. Under the dining room/kitchen, what would it cost to build the crawlspace of 6 feet, and 8 feet?
5. Also, what is the cost per square foot to excavate further underneath the meditation Hall at 6 feet?

We had already decided to ask him about the cost of ICF, especially the impact on cost of future trades after framing, like electrical and plumbing. One other question we thought of is does the location of the concrete source affect the pricing of ICF? Is the resource in Duncan?

- Jenny will revisit what is in phase 2, and revise the dorm for 100 students.
- Jenny will contact Matt once the designs are done.
- Jenny will draw up a modest single-family residence, with an office on the and
- Michael suggested that we all read about ICF in a website called Nutmeg Homes.
- Bob will contact Gerry Samide, to find out when we clear-cut, what we could do to mitigate or ameliorate the problem of losing soil. He previously suggested that we have a storm water drain filter the water before it reaches the Creek.

Power: we talked about questions for Carl, who said he would take over dealing with the Hydro when he returns:

- Ø can we use our own lumber for poles?
- Ø What is the advantages/disadvantages of our owning or BC Hydro owning the poles?
- Ø Some people felt it was more expensive to zigzag line because of the guy wire needed to hold the pole straight. Others felt it was less expensive. Which is correct?
- Ø How much more expensive is it to go underground? The concern was about blowdown in the upper area.
- Ø The design group is leaning towards having it go underground from the swale up.

We concluded with a look at the whole layout again. This involved a discussion of what areas to clear. We decided that we should clear Phase 1, Phase 2 and Phase 3 all at once, because it would cost triple the amount to bring machinery in 3 times. We decided not to do the landscaping in phase 2 and phase 3 until we are actually building in that area, so that the machines would not have to go around the landscaping. There was a discussion about what to do with the stumps, but that will appear in the report to the trust from the clearing committee.

We also looked for a location for the long-term service residence. We are only allowed to have one single family dwelling in the P2 A, which will be the caretaker. We discussed having the caretaker and the long-term servers share the kitchen. We decided it would be better for them to each have their own area, and will look at a site outside the P2 A for the long-term servers. We will only be allowed one structure. Another option is to purchase a house in the Town of Lake Cowichan.

Design Meeting June 20, 2011

Present: Jenny Jeffs, Evie Chauncey, John Waters, Steve Armstrong

Decisions:

Bedrooms: 6’8 rooms are too narrow. Use 8’ wide bedrooms.

In A building, take out some of the walls between 2 singles, to make it for 4.

Leave 30% singles.

To accommodate AT trainees, we will put a door between handicap bathroom and handicap bedroom, and an outside door to the bedroom.

AT accommodation: put it on the end of A building, instead of starting the beginning of a B building. Put it on the bathroom end.

Long discussion about even having phase 2. Right now we are aiming for 54 students, plus servers. So phase 2, with a total of 75, would be 63 students, would be just a jump of 9 more students.

The Hall would be satisfactory, although squished. For dining, we could use staggered meals. For accommodation, for Phase 2 we could build a male and female B building, which would accommodate the balance of 9 students (from 54 up to 63 students), and will turn a number of the 4s in A building back to singles, so these "losses" will also be added to Dorm B. This would impact when we build the new Dhamma Hall, which would not be until we go to the final phase 3, is that correct? Yes.

We decided to move the utility building near the well.

We decided to ask Evan about the difference in putting in the basement underneath the Dhamma Hall or not, as well as the ICF costs, especially the impact on cost of future trades after framing, like electrical and plumbing.

Riparian Assessment Report – Bob reported that the following work cannot be done until the survey is completed.

Potential Avulsion on Ananda Creek.

At a point approximately 400 meters downstream from the northern property boundary, Ananda Creek passes a point where an old logging road runs parallel to the stream for 30 meters or so, and then turns 90 degrees and runs downhill towards Oliver Creek and then intersects with the main access road to the Vipassana facility access road. The old road cut has altered the topography such that the road is marginally higher (approximately 40 cm by rudimentary clinometer assessment) than the channel surface (See Figures 11 and 12). Ananda Creek, at this point, is a bit of a deposition zone for bed-load and woody debris stacking up against alder trees lining the banks. The stream channel is braiding and appears poised for an avulsion towards the old road. All it would take is for one tree to fall across the channel and debris to stack up behind this, and Ananda Creek would then be higher than the cut for the old road surface and the stream would be directed down the road, towards Oliver Creek. The effects of this potential avulsion would be;

1. To cause considerable scour, and transport a large quantity of sediment into Oliver Creek, to the detriment of fish habitat and populations in that stream.

2. Redirect flows from approximately 150 meters of Ananda Creek, thus degrading or destroying any fish habitat in that portion of stream and likely beyond, to its confluence with Oliver Creek as a result of loss of flow input.

3. Could wash out the only access road into the Vipassana, potentially stranding users of that facility and necessitating expensive road rebuilding.

This potential avulsion could be averted by placing a layer of rock and gravel along the road cut at its lowest point so that if Ananda Creek does jump its banks, it will encounter a solid structure that is higher than its banks and be deflected back into its channel. If this rock berm were constructed near the crest of the old logging road, just before it begins its descent down-slope towards Oliver Creek, this work could

be conducted without being considered “works in and about a stream” under Section 9 of the British Columbia Water Act. As such, an application to conduct works under the auspices of that legislation would not be required.

Culvert on Ananda Creek

We did not follow Ananda Creek downstream to determine where it ultimately flows into, so it is unclear as to whether there are any natural barriers to anadromous salmonid migration. A partial impediment to upstream fish migration is present on an old logging road that is located in Lot 455. Here, an 800 mm corrugated metal pipe culvert conducts flow under an old logging road. The outlet of the culvert is located 15 centimeters above the water surface in the moderate flows observed on March 27, 2011 (see Figure10). It appears that in high flows, the water level does reach the culvert bottom at the outlet, but at those flows, this culvert probably poses a velocity barrier to upstream fish migration in all but the best conditions.

Clearing Committee

Bob lead a discussion on a number of aspects regarding road clearing and clearing for the building sites. There was consensus that we clear only that area needed for phase one and phase two.

Well Committee Report -

Drillwell can get their rig up the Hill, but need level ground to access either of the 2 identified sites. They cannot drill within 100 feet of the outhouse, so a new place was identified to move the outhouse to. The 2nd site near the kitchen building is far enough away from the outhouse. Either site we identified would work in terms of drilling. Bob Simpson said it would cost about $400 to prepare either site, plus the cost to clear the roadway from the turn off down to the site. The surveyor, Philip Bower, looked at both sites, and the first site, 69 feet from the men's outhouse, is also 15 m within the riparian area, so the potential site would need to be moved 15 m towards the outhouse. Given the extra cost to prepare the site, and the uncertainty of the location of the roads now, it was decided to wait until the property is cleared before drilling the well.

Geothermal – Doug Cooper's report
A task of mine from the last trust meeting was to get quotes from 3 companies who could conduct a professional geothermal assessment of our property.

The 3 basic ways of extracting heat from the ground in geothermal systems are 1) drilling holes deep into the ground (like a water well is drilled) 2) digging long trenches on the surface of about 6-9 feet deep and 3) using a lake or pond as the heat source.

After talking to a couple of engineering firms and a few well drillers the estimates ranged from about $5000 for doing a geothermal assessment of the property to no need to do an initial estimate. For $5000 we would get a well drilled and a thermal conductivity test would be performed on the material coming up from the drill hole. Using this information an engineer could determine how many feet of drill holes would be needed to heat our buildings.

The rationale of not doing this initial estimate of the geothermal potential is that there is no problem with the ability of the ground in our part of the world to heat a building, or multiple buildings. The only issue is how many feet of drilled hole we would need to drill to extract enough heat to heat our buildings. This assessment of how many feet of well to drill could be done on the fly as the geothermal drill holes are being drilled. The range from relatively poor thermal conductivity soil to relatively good thermal conductivity soil is probably no more than about 10%. As an example we might need say 20,000 ft. in good conducting material of drilled hole or 22,000 ft. of drilled hole in poor conducting material.

20,000 ft of drilled hole is a rough estimate of how many feet of drilled hole would be required to heat a 10,000 sq. ft. building. Drilling holes for geothermal use is about $13-$14/ foot, much less than well drilling for drinking water.

As for the trenching method we would need to trench to a minimum depth of 6 feet or better still to about 9 feet. For 10,000 sq. ft. of building we would need roughly 8 trenches of 400 ft. spaced 6 (or more) feet apart. So roughly 50'X400' (or about 20,000 sq. ft.) with 9' deep of trench-able surface material. This area would need to be cleared of trees. Whether this area is flat or sloped makes no difference.

Another option would be to dig out a pond and run the geothermal loop into the pond. This type of geothermal heat extraction is perhaps the cheapest and most efficient. Whether or not it is possible on our property is another matter.

metta
Doug

The following questions were raised at the meeting for Doug Cooper to follow up on:
What we were wondering in terms of geothermal, is if you could call one of the companies that you are talking to in Duncan, and ask the difference in price between the 2 wells, the trenching horizontally, and the pond method. Kyle at the meeting said you have to have 2 wells, and you pump from one to the other. Also, people wanted to know what you can build on top of the trenching. The community services center in Lake Cowichan has it under their parking lot, but the employees were told that you couldn't put a building on top of it, just parking.

Doug's reply, after the meeting:
1) Kyle's thought about 2 wells. Each hole would have an entire exchange loop in it. So cold fluid would go into a hole and warmed fluid would flow out of the same hole. While our building would need multiple drill holes each hole would be a self contained loop.
2) Building on top of a trench. As stated above. You can't put a building on top of a trench but roads, parking lots etc. are fine. In the trenched area trees would need to be removed though.
The price difference between drilling holes and trenching is mostly due to the fact that drilling tends to more expensive than trenching.

In regards to that issue (drilling versus trenching) there is a slightly different type of Geo exchange system that uses copper instead of plastic as the tubing that carries the heat exchange fluid into and out

of the ground. Using this system the amount of drilling is reduced by about 60 percent. Using this method would mean that the cost of drilling holes is more in line with the cost of trenching because less drilling would be required

A company by the name of Pinnacle Drilling (http://www.pinnacledrillingproducts.com/) would be willing to meet with the trust or building com (for free) and talk about the (more efficient copper) system that they have experience installing

The cost benefits of installing a geothermal system that runs a loop into a pond or lake are mostly due the fact that no drilling or trenching is required. The cost of digging out a pond and/or acquiring the environmental certificates from various gov't departments could be more costly and time consuming than any of the other previous methods however.

Please let me know whether this answers the questions above and feel free to ask more.

metta
Doug

Finance committee report:

JULY 2011 VIVA TREASURER'S FINANCIAL REPORT

VanCity Balances – July 10, 2011

- US Dollar Chequing 2.00
- Membership shares 58.90
- Community Service Account 00001 (chequing) 6,981.55
- Community Service Account 00002 (monthly dana) 956.07
- Escalator Term Deposit 160,000.00
  - Started Feb 11, 2010 / Matures Feb 11, 2013
  - Interest rates: 1.75%, 2.25%, 3.5%
  - rates guaranteed to increase each year
  - redeemable or convertible at each anniversary with full interest
  - interest paid annually

$ **167,998.52**

160

Tasks completed since May 2011 Financial Report

- Processed
  - Monthly VISA dana 620.00
  - Day Sitting dana 410.00
  - Between Course dana 1230.65
  - Children's Course dana 130.00
  - Paul Fleischman Tour dana 1150.00

Dana Total $**3,540.65**

- Paperwork for May/Jun delivered to bookkeeper
- Processed 2 monthly dana changes: 1 canc, 1 changed from VISA to direct deposit
- Met with Accountant to receive 2010 Financial Statements
- Arranged 2 US money orders for our 2/3 share payment of travel expenses for Paul Fleischman Tour ($824.18)
- Negotiated reduced fee rate with Paymentech (Visa/MC processing)
- Received Alberta's outstanding share of Martin Stephens' travel expenses
- Transferred US dollar account to chequing to cover expenses

Invoices approved and paid as received:

Paymentech	Preauthorized fees	91.71
Eileen Henthorn	Bookkeeping fees	138.88
J Josh Bowie	Children's Course Travel	200.10
Doug Cooper	Trust Travel	132.31
	Insurance – VIVA's share	654.40
Bower & Assoc	Surveying 401	3,569.44
Harry Mensink	Truck Storage Insurance	59.00
Hope Funk	Bottled Water for Day Sittings	7.59
On-Site Systems, OSI	Drain Field Design Work	1,125.60
Sea Mount Consulting	Riparian Assessment	1,780.80
Linda Armstrong	Trust/Bldg Com/Children's course travel	367.63
Greg Lundh	Children's course travel/supplies	318.28
Evie Chauncey	Paint – Temp Dhamma Hall	365.48
Steve Armstrong	Batteries, CD Player	16.91
Minister of Finance	2011 Taxes	3,818.28
Norgaard Neale Camden	2010 Financial Statements	2,380.00

Canadahelps report:

Data was collected from our current service provider, Chasepayment-tech (Versapay), Moneris, Fedpay, Canadahelps, and Costco. At this point, Ontario is using Moneris and Québec is using Canadahelps. On the clever website, it asks that if you are making a donation over $2000, that you contact the Treas. rather than incurring the service costs. We looked at the setup fee, transaction fee, percentage of transaction, monthly fee, annual fee as well as the cancellation costs. There 3 least expensive are Moneris, Fedpay, and Canadahelps. Because Canadahelps uses a 3.9% flat rate, with no monthly fees or transaction fees, it is less expensive to use them until there has been $15,000 in donations. Ontario is looking at changing from Moneris to Fedpay, because Fedpay is much less expensive than the nearest, which they are currently using. Fedpay is much more difficult to set up. We also contacted the Better Business Bureau, and Moneris has a B+ rating whereas Canadahelps as an A rating. Recommendation is that we use Canadahelps and monitor the donations. If they go over $10,000, we will look at changing the provider.[see attached to include in report] . We will also explore Desjardin's rates..

Website: After speaking to the web designer of the Dhamma Kunja site, we were offered the use of the site itself to modify to fit the needs of Dhamma Modana.
Towards this end, a meeting was held and a basic review of the site was undertaken with some suggestions for changes in content and the removal of some existing tabs or options.

This breakdown will be supplied to volunteers to rewrite and edit the content, after which it will be evaluated by the Website Committee and then forwarded to our web help to make the changes and upload the new site to our existing web address.

Non Centre: Shawnigan Lake Course –set up on November 22, the course will run November 23-December 4. Help is available from Doug Child, Bob Jeffs and John Waters. We now have AT's available. Kyle and Carl have agreed to co-ordinate the set up for the course. Don will help with the Dhamma Hall set up. Hope will care for the food ordering.

Children's Committee Course report: report from Linda Armstrong

We had our first children's course on Hornby Island@ the Community Elementary school, Sat April 30th. A very Sunny Day! We had 24 children participate, 11 girls and 13 boys.

Josh Bowie, Elyena and Greg Lundh came to conduct. I, Jennifer Armstrong, and Jordan Mckibben worked with the children as group leaders, Greg and i, managing too. Tara Channel helped with set up, Registration, and serving snacks and lunch. Iyana Celestine and my Ma, Elspeth, also came to help with serving lunch and food/dish clean up. The lunch and afternoon snack was prepared the night before. It was a great experience!

In future, we definitely could use 1 group leader per 6 or 7 children max. as well as a manager for both the girls and boys along with the two CCT's. The rest of the support was good!

Expenditures:
$76.99 - Michaels (crafty stuff)
$113.89- Superstore (food)
$6.95 market (food)

$ 197.83
plus
$34.80 car/driver- BCferries (for shopping and picking up meditation cushions)

$232.63 total spending done by Linda

We will also have incurred travel expenses for CCT's and Greg has given us some books for our CC collection at whole sale price and will submit a bill for that.

We received- $150.00 Dana from the participants.

A/T executive-no report

Discussions and New Business

Proposals
Approve $2500.00 for the Paul Fleischman Event
To reduce the number of students from 150 to 120 for the final build-out and send off the plans to Evan Stregger.

Decisions of the Trust

1. **Approval was given for setting aside $2500 for the Paul Fleischman Event**
2. **To change the building design to accommodate the final build-out for 120 students and send the plans off to Evan Stregger.**
3. **Truck Insurance – Decision was made to just wait until we need the insurance, keep it currently in storage at Harry's place.**

Review of May 11, 2011 Task List

- Evie contact Evan about doing a cost estimate for ICF construction and comparison with standard construction
- Tristen to do a digital file for Mat Stanley
- Jenny will send Doug a map of the area to be surveyed
- Bob will do a tree survey (timber cruise)

7. Review New Tasks

VIVA meeting July 17, 2011: Task List

- Steve will send out the Website page breakdown to Kyle, Becca, Evie, Bob, Doug and Robert for the purpose of adjusting the content to be about Dhamma Modana and VIVA.
- Becca will make an inventory of the Paint that has been used at Modana to date.
- Evie will send Robert the Canada Help Doc. Re Website donations
- Evie will ask Doug Cooper if he would price out the Geothermal trenching vs. The drill hole system for our comparison.
- Becca will inquire as to who installed the Geothermal system at the Community Services Building in Cowichan.
- Steve will send his reports to Robert.
- Linda will send her reports to Robert.
- Evie will send her Well report to Robert.
- Jenny will reconfirm with Penny, our commitment for Shawnigan Lake Rental.
- Carl is now officially the contact person for the Shawnigan Lake course, Jenny will e-mail Carl the Contract.
- Jenny will work out a new student sleeping layout for fewer students for Shawnigan L C.
- Steve will contact Brihas about getting Shawnigan L course up on the Modana Website. (And perhaps some info about the Paul and Susan Fleischman Outreach visit.)

- Linda will send out the link www.events.dhamma.org and the full Itinerary to the Trust and Becca and Kyle. beccashears@gmail.com
- Jenny will send out revised plans for 120 students to the Trust.
- Jenny will do a sketch of a Caretakers residence.
- Bob or Carl will contact Richard Neva about clearing and purchasing our timber and perhaps will also check with Meager Creek Mills as well.
- Bob or Doug Cooper will follow up with Phillip Bowers about finishing up the legal surveying on the property.
- Evie will put the Insurance on for the Shawnigan L C.
- Bob and Carl will do further research about the necessary distance needed to clear around the buildings. Considering – ease of construction, fire safety, insurance, and aesthetics.
- Evie will contact Desjardins.
- Bob will send Robert the Ananda Creek Avulsion report

8. Evaluation of Meeting

9. Future meeting – Sunday August 28, 2011 **10. Meditation (3 minutes)**